

ALLIANT ENERGY CENTER

1919 ALLIANT ENERGY CENTER WAY • MADISON, WISCONSIN 53713 • PH: 608/267-8856

FREIGHT RECEIVING INFORMATION & ORDER AUTHORIZATION

ALL SHIPMENTS TO THE FACILITY MUST BE PRE-APPROVED BY THE ALLIANT ENERGY CENTER

ADVANCE SHIPMENTS

The Alliant Energy Center will receive shipments prior to ingress of the show and will provide up to thirty (30) days storage, delivery to the booth, removal and storage of empty packing materials and handling of outbound shipments by common carrier at the rate of \$55.00 cwt. (hundred weight) **Not responsible for shipments when incomplete or incorrect information is provided.**

DIRECT SHIPMENTS

The Alliant Energy Center will receive shipments during ingress and show and will provide delivery to the booth, removal and storage of empty packing materials and handling of outbound shipments by common carrier at the rate of \$55.00

PAYMENT MUST BE RECEIVED PRIOR TO DELIVERY TO BOOTH

INBOUND FREIGHT: Ship inbound freight prepaid to the Alliant Energy Center.

SHIPPER NAME:		SHIPPED FROM:	
SHIPPED VIA:		TOTAL WEIGHT:	
DATE SHIPPED:	ESTIMATED ARRIVAL DATE:	TOTAL NUMBER OF SHIPMENTS:	TOTAL NUMBER OF PIECES:
NAME OF EVENT:			

PAYMENT: Include check or money order for freight fee at above rate per cwt. or if you wish to authorize Alliant Energy Center to charge the amount of your freight fee to your credit card account, please complete the information requested below.

CHARGE CARDS ACCEPTED ARE: <input type="checkbox"/> VISA/MC <input type="checkbox"/> DISCOVER <input type="checkbox"/> American Express	FREIGHT FEE:	SALES TAX 5.5%:	TOTAL:
ACCOUNT NO.:	EXPIRATION DATE:		
CARDHOLDER'S NAME: (Please print or type)	CARDHOLDER'S SIGNATURE:	SECURITY CODE:	
CARDHOLDER'S ADDRESS: (Street, City, State, Zip)			
COMPANY:	BOOTH NO.:		
ADDRESS (Street, City, State, Zip Code)	CHECK NO.:		
EMAIL	TELEPHONE NO.:		
BY (Signature)	DATE:		
YOUR SIGNATURE AUTHORIZES ALLIANT ENERGY CENTER TO HANDLE YOUR FREIGHT SHIPMENT.			

THE ALLIANT ENERGY CENTER WILL NOT BE RESPONSIBLE FOR DAMAGES INCURRED DURING SHIPMENT.

INTERNET / TELEPHONE ORDER FORM

High-Speed Internet Connections

Internet services are provided by a redundant, 1 gig fiber optic pipeline to the Alliant Energy Center campus. Se-cure, accelerated internet services are also available, and ensure a private, un-shared connection in the following purchase options.

Dedicated, secure, un-shared, reliable 10 mbps Wi-Fi connection for up to 10 devices.

10 MBPS DEDICATED WIFI

	Quantity	X	Price	=	Total
Wi-Fi 10 mbps Up to 10 users Wi-Fi	_____		\$ 360.00 each		_____
10 mbps Additional 10 users	_____		\$ 120.00 each		_____

Dedicated, secure, un-shared, reliable 25 mbps Wi-Fi connection for up to 10 devices.

25 MBPS DEDICATED WIFI

	Quantity	X	Price	=	Total
Wi-Fi 25 mbps Up to 10 users Wi-Fi	_____		\$ 600.00 each		_____
25 mbps Additional 10 users	_____		\$ 240.00 each		_____

Dedicated, secure, un-shared, reliable 50 mbps Wi-Fi connection for up to 10 devices.

50 MBPS DEDICATED WIFI

	Quantity	X	Price	=	Total
Wi-Fi 50 mbps Up to 10 users Wi-Fi	_____		\$ 1,200.00 each		_____
50 mbps Additional 10 users	_____		\$ 360.00 each		_____

A dedicated and secure, 10-50 mbps download and upload speed hardline, delivered to your precise location.

HARDLINE INTERNET DROPS

	Quantity	X	Price	=	Total
Internet Hardline Drop - 10 mbps	_____		\$ 720.00 each		_____
Internet Hardline Drop - 25 mbps	_____		\$1,200.00 each		_____
Internet Hardline Drop - 50 mbps	_____		\$2,400.00 each		_____

TELEPHONE

	Quantity	X	Price	=	Total
VOIP Telephone Line	_____		\$200.40 each		_____

Personal Wi-Fi broadcasting through use of Mobile Hotspots is PROHIBITED!
These devices will directly interfere with internal communications as well as Wi-Fi distribution systems throughout the campus.

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PAYMENT POLICY & AUTHORIZATION FORM

PAYMENT POLICY – Payment in full of all charges must accompany your advance orders. Payment may be made by check or credit card authorization. Orders without payment will not be honored. One copy of this form with your check or credit card information for payment must be forwarded to Alliant Energy Center. Retain one copy for your file. PLEASE REMIT WITH ORDER.

ALL CHARGES MUST BE PAID PRIOR TO SET-UP OF THE SHOW.

SERVICES & EQUIPMENT ORDERED

Material Service Order Charges \$ _____

Electrical Service Order Charges \$ _____

Freight Charges \$ _____

Phone & Internet Charges \$ _____

TOTAL \$ _____

An additional \$50 processing fee may be applied for any non-negotiable payments received.

If you wish to authorize Alliant Energy Center to charge the amount of your advance orders and any additional expenses incurred at show site by you or your representative to your credit card account, please complete the information requested below.

Credit cards accepted are: VISA/MasterCard Discover Amer. Express **Expiration Date:** _____

Account No.:

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Security Code: _____

Will your representative be authorized to order additional equipment? Yes No

Cardholder's Name (please print or type): _____

Cardholder's Signature: _____

Cardholder's Address: _____

City & State: _____ Zip Code _____

Event Name: _____

Exhibitor: _____ Booth No.: _____

Address: _____

City & State: _____ Zip Code: _____

By (Signature): _____ Date _____

Telephone No.: _____ Email: _____